



Auburn Enlarged City School District

Working together ... Building a community of Learners

William H. Seward Elementary
Continuous Improvement Team (CIT)

Meeting Agenda for Tuesday, September 19, 2017

Location: Library

Time: 3:30-4:15

Members Present: Wendy Brinkerhoff, Mike Vail, Chris Martin, Mackenzie Pesarchick, Megan Alberici, Amy Vitale, Ezio Leonardi, Amy Mahunik, Martha Golding, Mary Beth Weaver

Mission Statement: On behalf of the students, families, and staff of Seward Elementary, the Continuous Improvement Team will research, recommend, and support innovative solutions to maximize student achievement and social & emotional well-being.

Members: Participation from all stakeholder groups is encouraged

Agenda:

Item 1: Welcome new and returning members

Item 2: Review last year's sub-committees and the culminating product or progress made for each

Item 3: Review, edit and accept the mission statement for the 2017-18 school year
Original kept as is for the 2017-18 school year.

Item 4: Description of roles and responsibilities of CIT committee members

Item 5: Discussion for the focus for the 2017-18 school year

- a. What are the opportunities or needs that we need to explore?
- b. What are we currently doing to address the needs?
- c. What principles or beliefs will guide our work? (the values)

Item 6: Prioritization of the topics for work

- a. **Author Committee (standing committee that meets outside of CIT meetings)**
- b. **Author committee**
- c. **Building Wide Initiatives**
- d. **Open House**
- e. **Master Schedule (TBD)**
- f. **School Beautification**

Item 7: Review and approve meeting dates for the school year:
9/19, 10/17, 11/14, 12/19, 1/16, 2/13, 3/20, 4/17, 5/15

The CIT Members will meet in the October meeting to form collaborative groups, construct guiding questions, and begin the work for each topic.

The next meeting is scheduled for **Tuesday, October, 17, 2017.**