



Auburn Enlarged City School District

Working together ... Building a community of Learners

William H. Seward Elementary Continuous Improvement Team (CIT)

Meeting Agenda for March 21, 2017

Location: Library

Time: 3:30-4:15

The ideal membership will involve all stakeholders; grade level representatives, specials areas, special education, support staff (teacher aides, monitors, health), and families.

Members Anticipated (All are welcome):

Mr. Leonardi, Ms. DeRosa, Ms. Georgi, Ms. Mahunik, Ms. Golding, Ms. Vitale, Ms. Weaver, Mr. Vail, Ms. Northrup, Ms. Brinkerhoff, Ms. Tarby, Ms. Herrling, Ms. Falzarano, Ms. Alberici, Mr. Montgomery, Ms. Mizro, Ms. Pesarchick, Mr. Martin,

Mission Statement: On behalf of the students, families, and staff of Seward Elementary, the Continuous Improvement Team will research, recommend, and support innovative solutions to maximize student achievement and social & emotional well-being.

Agenda:

Item 1: Welcome New Members and guest with updates from last month. Assign new members to a subcommittee.

Item 2: Committee work begins on the guiding questions listed for each committee.

Item 3: Committee Updates scheduled for 4:00 p.m.

The next meeting is scheduled for April 25th.

Subcommittees and Guiding Questions

This group will meet on a different date and part of the discussion will be to reflect on the author's March visit. This will be included in the notes.

Inclusive Education Committee

Guiding Question:

What changes can be made to increase inclusion and enrichment for Seward students?

The planning will continue for the inclusive playground. The Town of Owasco has approved funding for an inclusive playground. The funding source is the Emerson Foundation. What impact will that have on this committee's work?

The team decided to reach out to the Town of Owasco Supervisor, Ed Wagner, for advice in seeking monetary support for the project.

They have contacted the Parkitects company (the architect of the current playground) to see what needs to be done, initially, to seriously consider moving into phase I of the plan.

A message was sent to a gentleman originally from Auburn who expressed a desire to support the Owasco playground through the company "Kaboom". The team is waiting to hear a response.

Master Schedule Committee

Guiding Question:

What changes can be made to the Master Schedule to maximize student achievement and social & emotional well being?

This group will meet in the main office. The whiteboard will be used to begin drafting the master schedule for next year.

On hold for April's meeting

Building Wide Initiative

Guiding Question:

How do we maximize and link resources to best inform students, families, and staff?

How did the information from Tom Bunn impact the work for this committee? Based on last month's work, maybe a building wide survey should be constructed. The results would determine the main modes of communication between staff and families.

The IT department has added a link for the Superkids portal on the school's website and has begun to build a page for community access that includes: staff contact information, Remind information, calendars, social networks, DIT/ELT overview, technology resources for K-2 and 3-6, PBIS, and building and district forms that are frequently requested by parents and/or caregivers. The team is continuing work with the IT department to add the necessary information in order for it to be ready to be made live and accessible to the public in the upcoming weeks.

Open House Committee

Guiding Question:

How do we enhance our family engagement by reformatting our Open House?

The team will be provided the feedback sheets from the March Faculty Meeting. The goal will be to prioritize the questions, formulate answers, and make future plans to communicate the answers.

The team reviewed the questions that teams formed at the March faculty meeting. From those questions, they created a document with the top 3 questions from each group and began responding with their thought process and information that they had. They will continue to work on this at the April meeting.